

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

### OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE

HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL, AT 5PM ON WEDNESDAY 29 MARCH 2022

#### AM2203.01 COMMITTEE MEETING GOVERNANCE:

- .01 **PRESENT:** Cllrs. Gateshill (Chair), Head, Grimble, Lambert & Merritt. Clerk: K. Ford  
**APOLOGIES:** Cllr. Gill
- .02 **DOI:** None
- .03 **Order of Business:** It was not considered necessary to change to the order of the agenda. As there was no public audience quote may be discussed freely.
- .04 **Ratification of Minute:** It was proposed and seconded that the draft minutes of the AMC meeting, held 23.02.22, be ratified as a true and correct record. Agreed unanimously therefore **RESOLVED**. Several of the ongoing tasks were noted and suggestions made to push these into action.
- .05 **Matters Arising:** From previous minutes the following tasks were noted as outstanding, to be actioned:
1. Clerk to take photos of car park signs and circulate to members.
  2. BPC contact details on playground signs to be updated.
  3. Contact D. Foster for an estimated delivery of the cemetery rose garden obelisk.
  4. Consider replacement bus shelter for Wear Farm, in keeping with other new shelters. Clerk to get quotes from Fernbank, etc.
  5. Contact Wally & J. Parkes for an update of refurbishment of parish benches.
  6. Several used household items had been left by the Fore Street toilets food box. Ask Wally to remove these and along with garden waste at the top of footpath 12 (Teign View Road) take it to the tip.

#### AM2203.02 MUGA FLOODLIGHTS

Following the contractor's adjustments, the lights are now correctly aligned and not causing disturbance. The Environmental Health Officer from Teignbridge District Council TDC EHO agrees and has informed the complainant. No further action required.

#### AM2203.03 COCKHAVEN ROAD JUNCTION SAFETY & VISUAL ENHANCEMENTS

Members considered the quotation and work schedule provided.

It was proposed by Cllr. Merritt, seconded by Cllr. Lambert, to recommend the proposal for full council approval at their next meeting. Agreed unanimously therefore **RESOLVED**.

Proposal as follows:

*It is recommended that BPC resolve to set a budget of £10,000 to be used to enhance the area of Cockhaven Road Junction in accordance with a schedule of works and estimates to be provided.*

#### AM2203.04 PLAYGROUND REFURBISHMENT

Members considered the designs and quotation provided by three of four playground suppliers who had been invited to site to assess the site. Cllr. Gateshill was thanked for the time he has taken to arrange and conduct these meetings.

Members considered how this project could be funded; the majority being Section 106 and CIL funds. It was agreed research into additional funding sources was necessary.

The clerks raised the possibility for public consultation to take place, members considered but concluded it was not necessary at this time.

Several design options and budgets were agreed in principle, and it was proposed by Cllr. Lambert and seconded by Cllr. Grimble, to make the following recommendation to full council at its next meeting. Agreed unanimously therefore **RESOLVED**.

Proposal as follows:

*It is recommended that BPC resolve to set the following budgets, £29,000 for The Lawns and £16,000 for Cockhaven Close, and to delegate authority for AMC to complete this project. The AMC shall make every effort to ensure these budgets are not exceeded. All cost shall be met using either CIL, and/or S106 and additional external funding where this can be sourced. (See Appendix F for further information).*

**CHAIRMAN:**

**DATED:**

**MINUTES Continued**  
**ASSET MANAGEMENT COMMITTEE meeting held 29.03.22**

*In addition, it is recommended that the play equipment, donated in 2021 by Bishopsteignton School be disregarded and disposed of. Following research and attempts to reuse it is clear this is not fit for purpose, is not compatible with existing or potential new play pieces and comes with the added risk of not conforming to general safety legislation.*

**AM2203.05 CIRCULAR BENCH, LINDRIDGE**

There have been public reports that this bench is not safe however it is not on the BPC asset register and is owned privately therefore not for us to repair. The clerk suggests an approach is made to the owner to relinquish the bench to the PC for future insurance and maintenance. This was agreed.

**AM2203.06 OTHER MATTERS RAISED:**

**.01 Scouts Ju-BEE-Lee Border at the Lawns**

Members agreed with the proposals in principle and agreed this be approved by this committee, as there is no financial implication for the council. Full council to be advised.

**.02 Grass Cuttings at the Cemetery**

Following a complaint, the removal of grass cuttings was considered. A member of the public felt they should be blown/wiped away from memorial headstone. Committee members felt this was unfortunate but inevitable and that the cleanliness and condition of memorials was the responsibility of the owner of the exclusive right of burial. It would be too time-consuming and therefore costly, for a contractor to carry out this additional work. No further action.

**.03 Football goal posts and nets, MUGA**

The clerk reported these items have reached the end of their useful life and should be replaced. This was agreed. S106 to be used to fund the replacements, Wally to accept delivery of and erect the new goal posts.

**.04 New Litter/dog waste bin, Cockhaven Road**

Having received a public request for a new bin on the Cockhaven road, between Cockhaven Arms and Cockhaven Close this was considered. It was agreed for the clerk to contact the relevant authorities to process this request.

**.05 Flower baskets, Fore Street raised pavement**

Cllr. Grimble reported that Mrs. Ewing has taken on the maintenance of the flower baskets on the raised pavement. Many of the baskets and liners needed replacing, she asked if the council could financially support this. Committee agreed to fund the items required and thank Mrs. Ewing for her efforts. Clerk to contact to arrange reimbursement.

**THE CHAIRMAN CLOSED THE MEETING AT 6.10 PM**

**CHAIRMAN:**

**DATED:**