

DRAFT MINUTES

OF THE FULL COUNCIL MEETING

HELD AT 7.30PM MONDAY 5 SEPTEMBER 2022
AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL



2851 MEETING GOVERNANCE

.01 Attendance:

- .i **Present:** Members: Cllrs. Merritt (Chair), Benham, East, Gateshill, Gill, Grimble, Smith & Watson (8/11) . Clerk: Mrs. K. Ford, County Cllr. R. Peart, District Cllr. A. MacGregor & 3 members of the public.
- .ii **Apologies:** Cllrs. Head, Lambert & Shaw (3/11). PC. Orchard & PCSO. Bunce.

.02 Declaration Of Interests: none.

.03 Order Of Business: No change requested, to proceed in accordance with the agenda.

.04 Ratification Of Minutes: Minutes of the meeting of the Parish Council held at Bishopsteignton Community Centre on 06.07.22 were considered. It was proposed and seconded that these be approved as a true and correct record. Agreed unanimously therefore **resolved to approve** and to be signed by the chair.

2852 OFFICIAL REPORTS

.01 Police Report

PC. Orchard had provided the following report, prior to the meeting, of crimes occurring during the period 01.07.22 to 31.07.22:

Offence	Recorded Crime 01/07/2022 to 31/07/2022	Recorded Crime 01/07/2021 to 31/07/2021	Recorded Crime % Difference
Violence with Injury	0	2	-100.0%
Violence without Injury	1	3	-66.7%
Stalking and Harassment	1	0	-
Burglary Non-Dwelling	0	1	-100.0%
All Other Theft Offences	1	0	-
Public Order Offences	0	1	-100.0%
Total	3	7	-57.1%

Incident Closing Category	Incidents - 01/07/2022 to 31/07/2022	Incidents - 01/07/2021 to 31/07/2021	Incidents % Difference
Anti Social Behaviour	1	0	-
Crime Not Recorded	1	0	-
Crime Recorded	1	1	0.0%
Public Safety	7	9	-22.2%
Transport	2	4	-50.0%
Total	12	14	-14.3%

And for the period 01.08.22 to 31.08.22:

Offence	Recorded Crime 01/08/2022 to 31/08/2022	Recorded Crime 01/08/2021 to 31/08/2021	Recorded Crime % Difference
Violence with Injury	1	0	-
Violence without Injury	2	1	100.0%
All Other Theft Offences	2	0	-
Criminal Damage	0	1	-100.0%
Total	5	2	150.0%

Incident Closing Category	Incidents - 01/08/2022 to 31/08/2022	Incidents - 01/08/2021 to 31/08/2021	Incidents % Difference
Anti Social Behaviour	0	6	-100.0%
Crime Recorded	2	1	100.0%
Public Safety	5	5	0.0%
Transport	5	7	-28.6%
Total	12	19	-36.8%

The latest issue of the monthly Teignmouth & Dawlish Rural Neighbourhood Gazette is available to download from the BPC website. <https://www.bishopsteignton-pc.gov.uk/community-policing/>

.02 DISTRICT COUNCILLORS REPORT

Cllr MacGregor provided the following report prior to the meeting:

1) Extraordinary Full Council 6th September.

This week's Extraordinary Full Council meeting will be held on Tuesday (6 September) at 10am at Buckland Athletic Football Club. Councillors will be asked to approve an extra £600,000 capital spend on the proposed Newton Abbot four-screen cinema construction to cover increased inflationary costs. The meeting can be watched live on our [YouTube channel](#) and the papers for the meeting are on our website. Due to the commercial confidentiality of aspects of the Future High Street Fund regeneration programme, part of the meeting is likely to be held in private.

2) Free digital skills training

Digital Devon is offering free, tailored digital skills tutoring to residents all over Devon!

Funded by the Community Renewal Fund, Digital Devon supports residents by helping them gain the digital skills needed to use technology effectively and safely across both their working and personal lives. Led by Learn Devon, this part of the project has been running since February and has been helping people in Devon with basic skills such as using their emails, Zoom, or setting up their social media accounts.

It has recently been extended to run into November to increase the number of people it can help.

More details including dates, times and locations of the free sessions can be found under 'community learning' on [Digital Devon's website](#) or you can phone 07815 014543 or email digitaldevon@learndevon.co.uk to speak to a tutor and find a suitable session.

3) Last realistic chance for Members to influence Local Plan site allocations 13 September, 10am to 4pm

The next Local Plan Working Group (LPWG) gives Members the opportunity to influence the location of sites to be included in the Local Plan to accommodate the circa 4,000 new homes that are required to be built on top of existing housing allocations.

At the session on 13 September, first promoted in the MNL of 28 July, members will be able to examine each site in detail, raise concerns, ask questions, propose site specific requirements and influence which sites are ultimately selected to be included in the draft Local Plan which will go to Full Council on 15 December.

As development is proposed to be spread across the district most wards are affected and therefore all Members can attend the session in Old Forde House.

The 13 September meeting is the last realistic opportunity for members to seek changes to sites which will impact on the areas they represent as once the Plan progresses to Full Council, any significant changes – specially to site allocations - are likely to undermine the draft Plan and delay the final public consultation. It is an important milestone. If there is any site-specific information relating to Bishopsteignton that needs to be re-emphasised, then please let me know.

4) Teignbridge Lottery - launch date announced

We're pleased to announce that from next week we will start to promote the countdown to the launch of the Teignbridge Lottery for Communities which will provide extra funding for charitable and not for profit community groups and benefit local good causes.

£1 tickets will go on sale at the beginning of November with the first draw taking place in December. Only groups that deliver services in Teignbridge will be able to benefit from funds raised by the lottery.

Charity and community groups who would like to get involved are being invited to a virtual launch of the new lottery on 28 September, that we are organising with Teignbridge CVS and lottery operating specialists Gatherwell to find out how they can receive a share of the funds raised.

5) Unstable Cliffs

Cliffs in some parts of Devon and Dorset have seen slips and collapses. This is due in part to the long hot summer, so beachgoers are urged to be cautious and aware. There is a risk heavy autumnal rainfalls could exacerbate the problem. Inland parched ground may not absorb well if rains are heavy creating higher risk of flooding. If gullies are observably blocked it might be worth asking DCC to arrange a drain clean.

6) Bedroom to Business, 10 weeks of free support for entrepreneurs

If you have a great idea for a new business but not sure how to take it forward, the Business & Intellectual Property Centre is staging a free 10 week 'Bedroom to Business' course designed to help you make sense of the entrepreneurial steps you need to take. Step by step, week by week, the course which starts on 8 September, will cover the key business skills you'll need to launch a successful small business such as goal setting and time management, intellectual property, sales, marketing, research and accounting basics.

The course, which will be led by Award Winning Coach and founder of Clarity Coaching, Clare Palmer. will run in person and online every Thursday at 10am and will also be uploaded to the [BIPC website](#) should you want to watch each session again. You can [find out more and book a place online](#).

7) Upskill your staff for free

Businesses looking to upskill staff should take a look at the range of fully funded training and skill development opportunities in September provided by [SMART SKILLS](#) which is funded by the European Social Fund. Take a look at its [latest newsletter](#) or browse the [course calendar](#) to see what is on offer.

8) Calling Devon hospitality, retail and leisure businesses!

If you are seeking to better understand the challenges and opportunities within the hospitality, retail and leisure sectors, then come along to one of the Spotlight on Devon Hospitality and Leisure events being held in September. Grab a free coffee and hear from the Growth Hub, the Local Enterprise Partnership, alongside finance and recruitment specialists for brilliant insight.

- Thursday 15 September: The Node, Barnstaple (EX31 3YB) 2pm – 5pm
- Thursday 29 September: South Devon College, Paignton (TQ4 7EJ) 2pm – 5pm

Also at South Devon College, a specialist workshop on 'Making your business attractive to employees' is also available to book on the 29 September. To book, go to [the Heart of the South West Growth Hub](#)

Item 3 was discussed at length. BPC wished for Cllr. MacGregor to make its strong objections known to any potential development at all 4 sites in the parish. This was proposed by Cllr. Merritt, seconded by Cllr. Smith and agreed unanimously therefore **RESOLVED**.

.03 COUNTY COUNCILLORS REPORT

Cllr Peart provided the following report prior to the meeting:

Devon County Council have been recently awarded funding through the Department for Transport "Tackling Loneliness with Transport" fund and have created "Connecting You" Community Grants Fund.

One of our initial projects is the launch of a new grant fund, Connecting You Community Grants Fund will provide grants to projects and organisations to help connect people to activities that help tackle loneliness. The fund is open for applications from projects and charities across Devon. Grants can be applied for to fund specific transport projects tackling loneliness. or transport related activities to enable people to access activities that will help. For further details on how to apply, please find links below to the application form and funding guidelines.

Fund description: <https://www.traveldevon.info/accessibility/connecting-you/>

Application Form: [Connecting You – Community Grant Fund Application Form](#)

Guidelines: [Connecting You – Community Grant Fund Guidelines](#)

If you have any questions about the scheme please email comtrans@devon.gov.uk

2853 FINANCE

.01 Payments:

- a. It was proposed and seconded, that the payments made on 05.08.22 in accordance with '22.08 Payment Authorisation' be approved retrospectively. Agreed unanimously therefore **RESOLVED** to approve.
- b. It was proposed and seconded, that the payments to be made 06.09.22 in accordance with '22.09 Payment Authorisation' be approved. Agreed unanimously therefore **RESOLVED** to approve and clerk to process payments.

.02 Monthly Finance Statements:

- a. A statement for the period ending 31.07.22 had been forwarded to members. No questions were raised therefore this was **NOTED** by members and signed by the chair.
- b. A statement for the period ending 31.08.22 had been forwarded to members. No questions were raised therefore this was **NOTED** by members and signed by the chair.

Clerk to publish both on the BPC website.

2854 COMMUNITY WARM SPACE

The possible need and use of a warm space within the village was considered. This was happening in other areas and parishes; it was suggested further information and guidance be sought. Cllr. Benham offered to support the clerk in this pursuit. In principle members found the suggestion agreeable and would offer support to enable this provision. As the council do not own a suitable space it was proposed by Cllr. Merritt, seconded by Cllr. Gill, to formally write to village organisations who might be able to provide the space including the village Hall, Community Centre, and Methodist Church, to open discussion on this project. Agreed unanimously therefore **RESOLVED**.

2855 CLERKS REPORT: The clerk provided a report, available to download from the website.

The following matters were considered further:

- a. **Parish Information Boards:** The clerk explained that a board at the Cemetery could be funded by the Parish Council using the burial account, and the Village Green and Lawns boards could be funded using S106. All other boards to be funded by Bishopsteignton Heritage (BH) but paid for by the parish council as the boards will be added to the BPC Asset register and insurance policy schedule. As a VAT register organisation, VAT could be reclaimed by BPC, but not BH.
It was proposed by Cllr. Smith, seconded by Cllr. Gill, to proceed in accordance with the explanation above in accordance with a local council's 'power to use decorative signs to inform visitors' (*Local Government Act, section 144*). Agreed unanimously therefore **RESOLVED**.
- b. **Digital Solutions Committee:** The need for the committee was reassessed and it was proposed by Cllr. Watson, seconded by Cllr. Benham and unanimously agreed to disband this committee, therefore **RESOLVED**. All matters relating to the digital aspects of council business can be handled by the clerk in consultation with the Chair and if there is a financial implication it can be brought to full council.
- c. **Bishopsteignton Community Centre Working Party:** The clerk explained the current situation and offered to attend these meetings on behalf of BPC, stressing that the attendee will need to understand the use of the office, benefits of any change and the lease agreement. Members expressed concern that this will put too much additional burden on the clerk's heavy workload. IT was proposed by Cllr. Merritt, seconded by Cllr. Gill, that the clerk attends the first meeting of the working party and report back to the full council, thereafter a member will be appointed this role depending on the requirements. Agreed unanimously therefore **RESOLVED**.

- d. **Remembrance 2022:** The clerk highlighted the great work of the community working party so far, the planned changes for Remembrance in Bishopsteignton and the need for a modest budget to achieve this. It was proposed by Cllr. Merritt, seconded by Cllr. Gateshill to allocated £150 as a fund for this event, from general reserves in accordance with the councils general power of competence (*Localism Act 2011, ss.1-8*). Agreed unanimously therefore **RESOLVED**.

The clerk added (as omitted from her report):

- The defibrillator at the Lawns Recreation Ground is now installed, functional and commissioned with the ambulance service. Two further units to be installed within the month.
- Work was ongoing to resolve the insurance claim for the emergency works on the failed Lime trees in St Johns Churchyard. The invoice of over £7k will be settled once this is resolved. It is currently hoped a settlement can be reached despite originally being told it was not covered in the policy. Once resolved a full revision of the policy is required.
- The preschool trustees and their clerk have been thanked for providing the previous report on the preschool projections and actions. A further report was requested, this shall be provided in December 2022.

2856 WORKING PARTY / MEMBER TRAINING UPDATE REPORTS:

- .01 Cllr. Merritt provided a report on the latest news regarding the Teign Estuary Trail, see report available to download from the BPC website <https://www.bishopsteignton-pc.gov.uk/teign-estuary-trail/> Members discussed the matter at length in particular the need for DCC to provide a breakdown and explanation of the figure quoted; £40m to complete the project. This shall be sought by Cllr. Peart & Cllr. Merritt.
- .02 Cllr. Benham apologised for not yet providing a written report on the virtual conference she recently attended. She had been awaiting further details from the organisers. She explained the Climate Actions for Local Councils event was held by National Association of Local Councils (NALC) and encouraged local councils to talk to its community to assess the situation before rushing in with solutions, some of which are not necessary. The best action for climate protection is to change habits and assist the community to do this.

2857 PUBLIC PARTICIPATION

Cllr. Grimble reported unsafe disposal of building debris from the works currently taking place at 58 Teignview Road. Others agreed this was potentially hazardous in current conditions of heavy rainfall. Clerk to report to building control/planning enforcement and Devon Highways.

THE CHAIRMAN CLOSED THE MEETING AT 9.09 PM