



BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Tuesday 27 September 2022

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on **Monday 3 October 2022 at 7.30pm**.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.30PM ON MONDAY 3 OCTOBER 2022

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2210.01 MEETING GOVERNANCE:

- .01 ATTENDANCE & APOLOGIES: for absence received prior to the meeting, to be noted.
- .02 DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda.
And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).
- .03 ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (*PART II*).
In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102
- .04 RATIFICATION OF MINUTES of the full council meeting held 05.09.22

2210.02 OFFICIAL REPORTS (Appendix A) from:

- .01 PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
- .02 Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
- .03 Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.

2210.03 FINANCE:

- .01 PAYMENTS: Resolve payment transactions detailed in '221003 Payment Schedule' ([Appendix B](#)).
- .02 MONTHLY FINANCE STATEMENT: Acknowledge BPC Financial Statement for the period ending 30.09.22 ([Appendix C](#))
- .03 QUARTERLY BUDGET STATEMENT: Acknowledge BPC Quarterly Budget Statement for payments and receipts so far in FY 2022/23 against the annual budget ([Appendix D](#)).

2210.04 ASSET MANAGEMENT:

DROPPED KERB at The Lawns: To consider work tenders and quotes provided. Resolve to appoint a preferred contractor. ([Appendix E](#)).

2210.05 GOVERNANCE/ADMINISTRATION:

Consider quote obtained for the repairs/refurbishment of the Chairmans Regalia. Resolve to approve appropriate action. ([Appendix F](#)).

2210.06 BISHOPSTEIGNTON COMMUNITY CENTRE REGENERATION JOINT COMMITTEE:

Consider clerks report of initial meeting ([Appendix G](#)). Resolve to appoint either a member or the clerk to attend future meetings.

2210.07 HIGHWAYS:

To acknowledge road closure notifications from Devon Highways ([Appendix H](#)).

2210.08 CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. ([Appendix I](#)).

Of which the following matters to be considered further and recommendation/resolution reached:

2210.09 MEMBERS REPORTS / WORKING PARTY REPORTS: Opportunity for updates from members relating to training/events attended, progress of working parties or representation on external bodies.

(Member to provide a written report if not in attendance).

2210.10 PUBLIC PARTICIPATION:

A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

Published 27.09.22

All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018