



# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBER SUMMONS

Issued Tuesday 1 November 2022

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on **Monday 7 November 2022** at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Kim Ford - Clerk to the Council

[clerk@bishopsteignton-pc.gov.uk](mailto:clerk@bishopsteignton-pc.gov.uk)

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## AGENDA

### OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL  
AT 7.30PM ON MONDAY 7 NOVEMBER 2022

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.*

*In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

#### 2211.01 MEETING GOVERNANCE:

- .01 **ATTENDANCE & APOLOGIES:** for absence received prior to the meeting, to be noted.
- .02 **DECLARATION OF INTERESTS:** Acknowledgment of DOI received for any item on the agenda.  
*And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).*
- .03 **ORDER OF BUSINESS:** Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (*PART II*).  
*In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102*
- .04 **RATIFICATION OF MINUTES** of the full council meeting held 03.10.22

#### 2211.02 OFFICIAL REPORTS ([Appendix A](#)) from:

- .01 PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager – [Appendix Ai](#) October crime report and October Community speed watch report.
- .02 Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
- .03 Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.

#### 2211.03 FINANCE:

- .01 **PAYMENTS:** Resolve payment transactions detailed in '22.11 Payment Schedule' ([Appendix B](#)).
- .02 **MONTHLY FINANCE STATEMENT:** Acknowledge BPC Financial Statement for the period ending 31.10.22 ([Appendix C](#))

#### 2211.04 CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. ([Appendix D](#)).

**2211.05 COUNCIL GOVERNANCE:**

- .01 BPC STANDING ORDERS:** Consider draft amended Standing Orders, circulated for review as [Appendix E](#). Resolved to adopt for immediate use, with amendment if required.
- .02 BPC RISK MANAGEMENT SCHEDULE:** Consider draft amended Risk Management Schedule, circulated for review as [Appendix F](#). Resolved to adopt for immediate use, with amendment if required.
- .03 BPC SCHEME OF DELEGATED AUTHORITY:** Consider draft amended Scheme of Delegated Authority, circulated for review as [Appendix G](#). Resolved to adopt for immediate use, with amendment if required.

**2211.06 CLIMATE ACTION COMMITTEE:**

- .01 COMMITTEE UPDATE:** A general update from the committee Chair, Cllr. Watson.
- .02 THERMAL IMAGING CAMERA:** Consider application form and users agreement form for the community loan of the Parish Councils thermal imaging camera. Resolve to adopt for immediate use, with amendments if required.

**2211.07 PLANNING:**

- .01** To consider the following new planning applications and agree comments to be sent to Teignbridge District Council as the Local Planning Authority:

**APP REF:** 22/01699/LBC - 26 Fore Street Bishopsteignton Devon TQ14 9QP

**PROPOSAL:** Provision of off-street parking

**PUBLIC EXP DATE:** Fri 11 Nov 2022

**PUBLIC COMMENTS:** None to date

**WEBLINK:** <https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHQMKSPL100>

**.02 BAKERS YARD:**

- .01 Update report from members who attended the site visit.
- .02 Resolve to approve councils agreement in principle to the proposed footpath, subject to design, terms, etc.

**2211.08 MEMBERS REPORTS / WORKING PARTY REPORTS:**

Opportunity for updates from members relating to training/events attended, progress of working parties or representation on external bodies.

*(Member to provide a written report if not in attendance).*

**2211.09 PUBLIC PARTICIPATION:**

A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018