



# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBER SUMMONS

Issued Tuesday 29 November 2022

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on **Monday 5 December 2022** at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Kim Ford - Clerk to the Council

[clerk@bishopsteignton-pc.gov.uk](mailto:clerk@bishopsteignton-pc.gov.uk)

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## AGENDA

### OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL  
AT 7.30PM ON MONDAY 5 DECEMBER 2022

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.*

*In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

#### **2212.01 MEETING GOVERNANCE:**

- .01 ATTENDANCE & APOLOGIES: for absence received prior to the meeting, to be noted.
- .02 DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda.  
*And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).*
- .03 ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (*PART II*).  
*In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102*
- .04 RATIFICATION OF MINUTES of the full council meeting held 07.11.22

#### **2212.02 OFFICIAL REPORTS (Appendix A) from:**

- .01 PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
- .02 Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
- .03 Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.

#### **2212.03 FINANCE:**

- .01 PAYMENTS: Resolve payment transactions detailed in '22.12 Payment Schedule' ([Appendix B](#)).
- .02 MONTHLY FINANCE STATEMENT: Acknowledge BPC Financial Statement for the period ending 30.11.22 ([Appendix C](#))
- .03 GIFTING: Consider & resolve to approve a gift for Mrs. M. Worrall, for leading the Bishopsteignton Lunch Club on behalf of the community (using the General Power of Competence of the Localism Act 2011 section 1(1))
- .04 BPC GRANT GIVING: Consider application for BPC Grant received from BAGS ([Appendix D](#))
- .05 PRESCHOOL UPDATE: To receive an update from Bishopsteignton Preschool, to hear if funding from BPC is required. ([Appendix E](#))

- .06 CHAIRMANS CHAIN: As deferred from the meeting held 03.10.22 (see minute reference 2864 and [Appendix F](#)) to consider repairs/refurbishment of the Chairmans Regalia. Resolve to approve appropriate action.
- 2212.04 CLERKS REPORTS:** A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. ([Appendix G](#)).
- 2212.05 COUNCIL GOVERNANCE:**  
To consider changes to the schedule and time of 2023 full council meetings. ([Appendix H](#)). Resolve to adopt accordingly, subject to amendment.
- 2212.06 COMMITTEE GOVERNANCE:**  
FINANCE COMMITTEE: To consider recommendation from the Finance Committee that Cllr. East become a member of this committee with immediate effect.
- 2212.07 PLANNING:**
- .01 CONCERNS REGARDING TEIGNBRIDGE PLANNING: Refer to correspondence to leaders of Town & Parish Councils from Chairman of Doddiscomleigh PC ([Appendix I](#)) as circulated 18.11.22. Consider response and resolve further action as appropriate.
- .02 NEW APPLICATION: To consider the following application and agree comment to be submitted to Teignbridge District Council as the Local Planning Authority:  
APP REF: 22/02162/HOU – 16 Manor Road  
PROPOSAL: Front balcony including removal of ground floor lounge window and replacement with new bi-fold doors  
PUBLIC EXP DATE: 09.12.22  
PUBLIC COMMENTS: None to date  
WEBLINK: <https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RL650QPZMTT00>
- 2212.08 MEMBERS REPORTS / WORKING PARTY REPORTS:** Opportunity for updates from members relating to training/events attended, progress of working parties or representation on external bodies. (*Member to provide a written report if not in attendance*).
- 2212.09 PUBLIC PARTICIPATION:**  
A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018