



BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Tuesday 28 March 2023

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on **Monday 3 April 2023** at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

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AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.30PM ON MONDAY 3 APRIL 2023

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2304.01 MEETING GOVERNANCE:

- .01 ATTENDANCE & APOLOGIES: for absence received prior to the meeting, to be noted.
- .02 DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda.
And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).
- .03 ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (*PART II*).
In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102
- .04 RATIFICATION OF MINUTES of the full council meeting held 06.03.23

2304.02 OFFICIAL REPORTS ([Appendix A](#)) from:

- .01 PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
- .02 Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
- .03 Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.

2304.03 FINANCE:

- .01 PAYMENTS: Resolve to approve payments as detailed in 2304 Payment Schedule' ([Appendix B](#)).
- .02 MONTHLY FINANCE STATEMENT: Acknowledge BPC Financial Statement for the period ending 28.02.23 ([Appendix C](#)).
- .03 ANNUAL ACCOUNTS: Review & acknowledge the annual statement of BPC accounts for 01.04.22 to 31.03.23 ([Appendix D](#)) (*if available*).

2304.04 ASSET MANAGEMENT COMMITTEE RECOMMENDATION:

It is recommended by members of the AMC to install an additional parish noticeboard. To be located at the junction of Grange Park with Forder Lane (adjacent to the bench, subject to DCC Highways permission). Quotes and fund details provided in ([Appendix E](#)). consider and resolved appropriate action.

2304.05 PLAYGROUNDS MANAGEMENT & MAINTENANCE POLICY:

Review this policy ([Appendix F](#)) for confirmation of continued adoption subject to suggested amendments.

2304.06 CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. ([Appendix G](#)).

2304.07 MEMBERS REPORTS: Opportunity for updates from members relating to meeting/events/training attended, progress of working parties or representation on external bodies.

(Member to provide a written report if not in attendance)

2304.08 PUBLIC PARTICIPATION:

A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018