



# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBERS SUMMONS

Issued Wednesday 17 May 23

Dear Council Member,

Your presence is requested for the Annual Meeting of Bishopsteignton Parish Council at **7.30pm on Monday 22 May 2023** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Kim Ford - Clerk to the Council

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## AGENDA

### ANNUAL MEETING OF BISHOPSTEIGNTON PARISH COUNCIL

TO BE HELD 7.30PM MONDAY 22 MAY 2023 AT BISHOPSTEIGNTON COMMUNITY CENTRE

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.*

*In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

<b>AM23.01</b>	<b>ANNUAL ELECTION OF BPC CHAIR:</b> Nominations for Chair of BPC for the forthcoming year. <i>Elected Chairman to sign a Declaration of Acceptance of Office for this role.</i>	
<b>AM23.02</b>	<b>MEETING GOVERNANCE:</b>	
.01	ATTENDANCE & APOLOGIES: for absence received prior to the meeting, to be noted.	
.02	DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerks response to any request for dispensation (made in writing prior to the meeting).</i>	
<b>AM23.03</b>	<b>ELECTION OF BPC VICE CHAIR:</b> Nominations for Vice Chair for BPC for the forthcoming year.	
<b>AM23.04</b>	<b>BPC COMMITTEES, WORKING PARTIES &amp; REPRESENTATIVES:</b> Nomination of members to the following BPC Committees & Working parties and representation by a member at the following external bodies:	
	<b>COMMITTEES:</b>	<b>WORKING PARTIES:</b>
	<ul style="list-style-type: none"> <li>• Planning (5)</li> <li>• Finance (5)</li> <li>• Asset Management (5)</li> <li>• Council Strategy &amp; Governance (5)</li> </ul>	<ul style="list-style-type: none"> <li>• Scouts Community Building (4)</li> <li>• Teign Estuary Trail (4)</li> <li>• Highways Liaison (3)</li> <li>• BERT (1 or 2)</li> <li>• Remembrance</li> </ul>
	<b>BPC REPRESENTATION AT:</b>	
	<ul style="list-style-type: none"> <li>• Community Centre and Village Hall</li> <li>• Teign Estuary Partnership / Teignmouth Harbour Consultancy Group</li> <li>• Police Liaison</li> </ul>	

<p><b>AM23.05</b> .01  .02  .03</p>	<p><b>2023-24 MEETING:</b> <b>June 2023 Meeting</b> - Members to consider the need for a full council meeting to be held on Monday 5<sup>th</sup> June, due to the proximity to the full council meeting being held 22.05.23. Discuss and make a resolution accordingly.</p> <p><b>Meeting Frequency-</b> Referring to <a href="#">Appendix A</a> provided by the clerk prior to this meeting, consider and agree to resolve the number of and frequency of full council meeting in the year ahead.</p> <p><b>Meeting Start time</b> – Currently full council meetings commence at 7.30pm and planning committee meetings at 7pm. Consider the revised start time of 7pm, or earlier, for all these council meetings in the future. Discuss and make a resolution accordingly.</p>
<p><b>AM23.06</b></p>	<p><b>GENERAL POWER OF COMPETENCE:</b> To review &amp; adopt the General Power of Competence. In accordance with the Localism Act 2011. See clerks report <a href="#">Appendix B</a>.</p>
<p><b>AM23.07</b></p>	<p><b>GOVERNANCE:</b> To review &amp; adopt of the DRAFT 2023 Councillor Code of Conduct R.002 <a href="#">Appendix C</a>.</p>



Kim Ford, Parish Clerk.

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All business conducted under Bishopsteignton Parish Council Standing Orders v03 Adopted November 2022

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