



BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

PUBLISHED 19.07.23

Dear Committee Member,

Your presence is requested for the meeting of Bishopsteignton Parish Council Asset Management Committee to be held at Bishopsteignton Community Centre, Shute Hill at approximately 19:00 on Monday 24 July 2023.

An agenda of business to be transacted at this meeting is below.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

FOR THE MEETING OF THE ASSET MANAGEMENT COMMITTEE

TO BE HELD 19:00 MONDAY 24 JULY 2023 AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

AM2307.01 COMMITTEE MEETING GOVERNANCE:

- .01 **Attendance & Apologies:** To receive members apologies.
- .02 **Declaration of Interests:** To receive members DOI for any agenda item.
- .03 **Order of Business:** To review the agenda, rearrange order if required. Consider if any item should not be discussed and/or concluded in the presence of press or public, if in attendance.
(In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 and 102.)
- .04 **Ratification of Minute:** To ratify draft minutes of the Asset Management Committee meeting held 23.02.23, see [Appendix A](#).

AM2307.02 COMMITTEE GOVERNANCE:

- .01 **Nominations of a Committee Chair:** Nomination to be received for a chair of the BPC Asset Management Committee, resolved to approved accordingly.
- .02 **Nominations of a Committee Vice Chair:** If considered necessary, nomination to be received for a vice-chair of the BPC Asset Management Committee, resolved to approved accordingly.
- .03 **Committee Terms of Reference:** Review draft terms of reference, see [Appendix B](#). Resolve to amend if required and adopt accordingly.

AM2307.03 PLAYGROUNDS REVAMP PROJECT:

A brief update from the clerk, see [Appendix C](#). No resolutions are necessary at this stage.

AM2307.04 OVERGROWN VEGETATION/WEEDS AROUND THE VILLAGE

A brief update from the clerk, see [Appendix D](#). Resolve any actions considered necessary.

AM2307.05 ST JOHNS CHURCHYARD WALL

Consider the inspection reports, [Appendix E](#) and consider quote provided [Appendix Ei](#). Discuss and resolve any actions considered necessary.

AM2307.06 ADVERTISING BANNERS

Consider the draft policy and application process, [Appendix F](#), which provides some guidelines for the display of advertising banners in the village, on BPC managed assets.

AM2307.07 ADOPTION OF COMMON LAND AT LITTLE HALDON

Review information provided, [Appendix G](#). If sufficiently informed, make a recommendation to the Full Council at its meeting to be held Monday 4 September, resolve accordingly, or define further information to be obtained.

If the required information is not available for this meeting the matter can be deferred to full council meeting on 04.09.23).

AM2307.08 GARDENS AT RADWAY HILL & WALLIS GROVE

Discuss complaints from a resident, particularly regarding Wallis Grove. Consider possible changes to the future maintenance of these gardens, and if necessary, resolve accordingly.

AM2307.09 FORE STREET PUBLIC TOILETS

Consider the future of this building/public space and possible development to create more usable space and retain a public convenience with the correct disabled access and baby-change facilities. Review plans provided [Appendix H](#). Resolve any actions considered appropriate.

END