

MINUTES
OF THE FULL COUNCIL MEETING
HELD AT 7.30PM MONDAY 10 JULY 2023
AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL



2961 MEETING GOVERNANCE

.01 Attendance:

.i **Present:** Members: Cllrs. Merritt (Chair), Benham, Edwards, Gateshill, Gill, Grimble, Hanafin, Head, Shaw & Vooght (10/11).
County Cllr. Peart. District Cllr. MacGregor. Clerk: Mrs. K. Ford. 1 members of the public.

.ii **Apologies:** Cllr. Watson (1/11). PCSO S. Bunce & PC. C. Orchard.

.02 Declaration Of Interests: none.

.03 Order Of Business: No change required.

.04 Ratification Of Minutes: Minutes of the two meetings of the Parish Council held at Bishopsteignton Community Centre on 22.05.23, including the Annual Meeting of the Parish Council, were considered. It was proposed and seconded that these be approved as a true and correct record. Agreed unanimously therefore **resolved to approve** and to be signed by the chair.

2962 OFFICIAL REPORTS:

.01 POLICE: No crime report could be provided for this meeting. The latest issue of the Gazette had been circulated to members and uploaded to the website.

The clerk advised that the 101 service is being ceased, advice on how to report non-urgent crimes shall be circulated on social media and the website.

The clerk has been encouraged by local police to sign up to Devon & Cornwall Police Alerts, and email list which sends regular updates of local crimes. When these reports are relevant to Bishopsteignton the info can be share on social media and to members by the clerk.

.02 DISTRICT COUNCILLOR: The following report was provided and Cllr. MacGregor.

Local Plan - There is a briefing for members on the latest consultation feedback on the 24th July.

Announcement by Michael Gove at LGA conference - see link for details.

<https://www.gov.uk/government/speeches/local-government-association-annual-conference-2023-secretary-of-states-speech>

Torbay & South Devon NHS Foundation Trust - The local trust has recently been granted a significant sum of money from the UK Govts £20bn fund to expand services and the hospital at Torquay. This will include new theatres and recovery rooms enabling an additional 4000 plus patients to be treated there annually.

Cllr. Benham asked Cllr. MacGregor if there was anything worth noting, relevant locally, in the report from Mr. Gove. He responded that there was some funding and development opportunities significant to the regeneration projects of Newton Abbot and that this will allow for a review of the Cinema project which recently has been put on hold due to lack of opportunity.

Cllr. Grimble asked what percentage of TDC officers are still working from home. Cllr. MacGregor reported that 55% of staff are unable to work from home anyway, being from either the leisure or waste departments, so the assessment is on the remaining 45%. He reports that no officer works from home exclusively with all attending the office space at some point. The unfortunate circumstance at for the time being is a low headcount of staff.

.03 COUNTY COUNCILLOR: Cllr. Peart provided the following report.

Devon Education Trust-I am a member of the Devon Education Trust. The Trust was established in 1988 and is run by a team of Trustees who meet three times each year to assess applications and grant awards.

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The aims of this Trust are to provide financial support to young people under the age of 25 years who live in Devon and need financial help with their education and social development.

Do you need help with -

- Higher Education We can help with the cost of books, laptops, expeditions, travel.
- School aged Children We can help with the cost of one- to- one tuition, school trips.
- Sport, Activities, & Arts We can help with the cost of equipment, music, dance and drama lessons, travel.
- Children with Special Needs. We can help with the cost of medical aids, emotional and learning issues.
- Getting into Work We can help with the cost of special clothing, equipment, tools, travel.

Please view the DCC website for more information and application forms.

Devon Education Trust, PO Box 574, Newton Abbot, TQ12 9NJ
Email devoneducationtrust.co.uk

2963 FINANCE:

- .01 **Payments:** It was proposed and seconded, that the payments listed in '230704 Payment Authorisation' be approved retrospectively as processed by the clerk. Agreed unanimously therefore **RESOLVED**.
- .02 **Monthly Finance Statements:** A statement for the period ending 30.06.23 was forwarded to members prior to the meeting. No questions were raised therefore this was **NOTED** by members and signed by the Chair. Clerk to publish this on the BPC website.
- .03 **BPC Community Grant:** An application from Teignbridge Citizens Advice Bureau for a grant of £250 was considered. A proposal to approve this grant was made by Cllr. Benham, this was seconded by Cllr. Shaw, agreed unanimously therefore **RESOLVED**. Clerk to advise Teignbridge CAB and transfer the grant.

2964 BPC GOVERNANCE

Drafts of the following policies/documents were prepared and circulated to members prior to the meeting. Each was reviewed.

- .01 **Risk Management Schedule 23-24 (P014).** It was proposed, seconded, and unanimously agreed to adopt with immediate effect, therefore **RESOLVED**.
- .02 **Responsible Purchasing & Procurement Policy (P.010).** Cllr. Benham suggested that each new contractor is asked to provide a carbon reduction plan. This was agreed in principle and Cllr. Shaw added that links to such a document can be provided to smaller businesses who may not have this in place already. It was proposed, seconded, and unanimously agreed to make the suggested addition and adopt immediate effect, therefore **RESOLVED**.
- .03 **Device Users Agreement (Members Tablets) (D.005).** It was proposed, seconded, and unanimously agreed to adopt with immediate effect, therefore **RESOLVED**. The Clerk highlighted that a list of the device serial numbers matched to the tablet issued to individual members need to be provided by Cllr. Watson before the agreement can be signed by each member and countersigned by the clerk. This was **NOTED**. The clerk suggested purchase of an additional BPC tablet for use by the clerk when on site, particularly useful for cemetery site visits. This was considered. It was proposed by Cllr. Head, seconded by Cllr. Shaw to purchase an additional tablet for the clerk's use, using IT reserves. Agreed unanimously therefore **RESOLVED**.

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2965 ADOPTION OF COMMON LAND AT LITTLE HALDON

Members reviewed the proposal raised in the clerk's report. There were concerns from all members regarding the unknown liability, level of responsibility regarding risk assessment and public liability insurance, and a definition was required for the term 'adopt' in regard to taking on the land. Clerk to investigate further and report back to the Asset Management Committee or Full Council meeting, whichever is soonest once information is provided.

2966 HIGHWAYS:

.01 20's plenty – No BPC member was able attend either of the free webinars for councils in Devon to educate on this matter. Without a level of understanding of the issues it was not clear what actions the council should be considering. Further information to be sought before this matter can be considered. It was unanimously agreed to **DEFER** this matter. It was agreed members will suggest roads they believe should be included as part of the proposed reduced speed restriction area. Clerk to mark these on a map for consideration.

.02 The following DCC notices (TTRO's) were noted –

- Temporary Prohibition of Through Traffic – Clanage Street 08.00 to 23.59 Monday 21 August for Jurassic Fibre access to poles and chambers to connect customers. Signed diversion in place.
- Temporary Prohibition of Through Traffic – Church Road 08.00 to 17.00 Wednesday 30 August for detechnic are carry out works on the manhole. installation of sewer level equipment in the manhole. no excavation required. Signed diversion in place.

2967 CLERKS REPORT

The clerk provided a report prior to the meeting and made available to download from the website. The following matters were considered further:

- .01** Cllr. Benham reported that support for a Carbon Reduction Plan could be provided by ACT and a dedicated officer at TDC. Communications should come out to Town & Parishes soon.
- .02** Cllr. Head asked if the council could consider removal of the advertising banners at Cockhaven Junction, and a suitable policy for the future management of this issue. IT was unanimously agreed for this matter to be on the next meeting agenda for the Asset Management Committee.
- .03** Members consider the condition of the MUGA surface. It was agreed a Big Sweep session be arranged for 5pm Tues 18th July.

2968 MEMBERS REPORTS: members gave brief summaries on the following matters/events:

- .01** Cllr. Merritt reported that a written report on the Teign Estuary Trail shall be provided following the next joint working party meeting.
- .02** Various areas where summer weeds are particularly bad were discussed. Clerk to liaise with the Neighbourhood Highways Officer on what can be done, such as utilising the Community Payback Scheme. Matter to be deferred to the Asset Management Committee for further consideration.
- .03** Cllr. Grimble highlighted that dumping waste at the top of FP12 (Teig View Road), including garden waste was continuing. Matter to be deferred to AMC also, to monitor this activity and consider enhancing the area. She also reported bad weeds at the bottom of this footpath, where it meets Murley Crescent; clerk to ask D of E volunteers to weed here.

2969 PUBLIC PARTICIPATION: None.

THE CHAIRMAN CLOSED THE MEETING AT 20.45PM