



# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBERS SUMMONS

Issued Tuesday 17 October 23

Dear Councillor,

Your presence is requested for the Full Council Meeting of Bishopsteignton Parish Council at **19.30 on Monday 23 October 2023** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting in accordance with BPC Standing Order 13. d to h.

Kim Ford - Clerk to the Council

[clerk@bishopsteignton-pc.gov.uk](mailto:clerk@bishopsteignton-pc.gov.uk)

07483 149812

## AGENDA

### OF BISHOPSTEIGNTON PARISH COUNCIL MEETING

TO BE HELD AT 19.30 ON MONDAY 23 OCTOBER 2023 AT BISHOPSTEIGNTON COMMUNITY CENTRE

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

#### APPENDIX

<p><b>2310.01</b></p> <p>.01 .02 .03 .04</p>	<p><b>MEETING GOVERNANCE</b></p> <p><b>ATTENDANCE &amp; APOLOGIES:</b> for absence, received prior to the meeting, to be noted.</p> <p><b>DECLARATION OF INTERESTS:</b> Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerks response to any request for dispensation (made in writing prior to the meeting).</i></p> <p><b>ORDER OF BUSINESS:</b> Consider possible reorder of the agenda items listed below and if any should be discussed with press &amp; public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i></p> <p><b>RATIFICATION OF MINUTES</b> of both the full council meeting held 04.09.23 and the extraordinary full council meeting held 18.09.23.</p>	<p><b>App A</b></p>								
<p><b>2310.02</b></p>	<p><b>PLANNING</b></p> <p>To consider the following new planning application and agree comment to be sent to Teignbridge District Council as the Local Planning Authority:</p> <table border="1" data-bbox="191 1668 1524 1937"> <tr> <td data-bbox="199 1668 470 1758"> <p><b>APPLICATION REF:</b></p> <p><b>PROPOSAL:</b></p> </td> <td data-bbox="478 1668 1524 1780"> <p>23/01658/FUL - 14 Horns Park Bishopsteignton Devon TQ14 9RP</p> <p>Construction of four dwellings with parking, alterations to existing property and construction of new access road</p> </td> </tr> <tr> <td data-bbox="199 1780 470 1825"> <p><b>PUBLIC EXP DATE:</b></p> </td> <td data-bbox="478 1780 1524 1825"> <p>26.10.23</p> </td> </tr> <tr> <td data-bbox="199 1825 470 1870"> <p><b>PUBLIC COMMENTS:</b></p> </td> <td data-bbox="478 1825 1524 1870"> <p>At time of agenda publication 30 comments; 28 objecting, 2 neutral and 1 in support</p> </td> </tr> <tr> <td data-bbox="199 1870 470 1937"> <p><b>WEBLINK:</b></p> </td> <td data-bbox="478 1870 1524 1937"> <p><a href="https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=50IPKKPZN1F00">https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=50IPKKPZN1F00</a></p> </td> </tr> </table>	<p><b>APPLICATION REF:</b></p> <p><b>PROPOSAL:</b></p>	<p>23/01658/FUL - 14 Horns Park Bishopsteignton Devon TQ14 9RP</p> <p>Construction of four dwellings with parking, alterations to existing property and construction of new access road</p>	<p><b>PUBLIC EXP DATE:</b></p>	<p>26.10.23</p>	<p><b>PUBLIC COMMENTS:</b></p>	<p>At time of agenda publication 30 comments; 28 objecting, 2 neutral and 1 in support</p>	<p><b>WEBLINK:</b></p>	<p><a href="https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=50IPKKPZN1F00">https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=50IPKKPZN1F00</a></p>	<p><b>App B</b></p>
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<p><b>2310.03</b></p> <p>.01 .02 .03</p>	<p><b>OFFICIAL REPORTS</b> (<a href="#">Appendix B</a>) from:</p> <p>PCSO. Saul Bunce</p> <p>Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.</p> <p>Cllr. R. Peart - Devon County Councillor for Kingsteignton &amp; Teign Estuary Division.</p>	<p><b>App B</b></p>								

<b>2310.04</b>	<b>FINANCE</b>	
.01	PAYMENTS: Resolve to retrospectively approve payments made across the period 01.10.23 to 17.10.23 detailed in 2310 Payment Authorisation.	<b>App C</b>
.02	FINANCIAL STATEMENTS: Acknowledge statement of BPC financial position at 30.09.23.	<b>App D</b>
.03	BPC GRANT GIVING: Consider the following applications and resolve to grant funds accordingly: <ul style="list-style-type: none"> <li>• Bishopsteignton Flower Club; for £750.</li> <li>• Bishopsteignton Village Festival for a Craft Event; for £500.</li> </ul> INFORMATION FOR MEMBERS: <ul style="list-style-type: none"> <li>• The parish council approved budget for BPC Grants in the Financial Year 2023-24 is £1,000.</li> <li>• Since the start of the year £250 has been awarded to Citizens Advice Teignbridge leaving a balance of £750 remaining.</li> <li>• If required and considered appropriate the amount to be granted can be increased using the General Power of Competence – Sections 1 - 6 of the Localism Act 2011. Funds are available from unrestricted reserves, (see BPC financial statement in App D for balance).</li> </ul>	<b>App E</b> <b>App F</b>
<b>2310.05</b>	<b>ASSET MANAGEMENT:</b>	
.01	FORE STREET TOILETS REGENERATION: Review the updated clerk's report and make any necessary resolutions accordingly.	<b>App G</b>
.02	CEMETERY MAINTENANCE: consider the recommended actions within the clerk's report and make any necessary resolutions accordingly.	<b>App H</b>
03	NEW DEFIBRILLATOR AT MICHAELS FIELD: Consider the clerk's report and make and resolutions considered appropriate.	<b>App I</b>
<b>2310.06</b>	<b>HIGHWAYS:</b>	
.01	BOLLARDS ON MANOR ROAD: Review updated clerk's report and make any resolutions accordingly.	<b>App J</b>
<b>2310.07</b>	<b>CLERKS REPORT:</b> A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. <ul style="list-style-type: none"> <li>• <i>PLEASE NOTE: Help from Councillors required for Remembrance services 11<sup>th</sup> &amp; 12<sup>th</sup> November.</i></li> </ul>	<b>App K</b>
<b>2310.08</b>	<b>MEMBERS REPORTS:</b> Opportunity for updates from members relating to meeting/events/training attended, progress of working parties or representation on external bodies. <ul style="list-style-type: none"> <li>• Teign Estuary Trail joint working group 11.09.23 – Cllr. Merritt</li> <li>• DALC Annual Conference 27.09.23 – Cllrs. Benham &amp; Shaw</li> <li>• Devon Towns &amp; Parishes Forum 12.10.23 – Cllr. Benham</li> </ul>	<b>App L</b>
<b>2310.09</b>	<b>PUBLIC PARTICIPATION</b>	
	A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.	



Kim Ford, Parish Clerk.