



BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

PUBLISHED 12.07.23

Dear Committee Member,

Your presence is requested for the meeting of Bishopsteignton Parish Council Finance Committee to be held at Bishopsteignton Community Centre, Shute Hill at approximately 19:00 on Monday 17th July 2023. An agenda of business to be transacted at this meeting is below.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

FOR THE MEETING OF THE FINANCE COMMITTEE

TO BE HELD 19:00 MONDAY 17TH JULY 2023 AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

FC.2307.01 MEETING GOVERNANCE:

- .01 **Attendance & Apologies:** To receive members apologies.
- .02 **Declaration of Interests:** To receive members DOI for any agenda item.
- .03 **Order of Business:** To review the agenda, rearrange order if required. Consider if any item should not be discussed and/or concluded in the presence of press or public, if in attendance.
(In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 and 102.)
- .04 **Ratification of Minutes:** To resolve to approve the minutes of the Finance Committee Meeting held 09.01.23 ([Appendix A](#))

FC.2307.02 COMMITTEE GOVERNANCE

- .01 **Committee Chair:** To be NOTED that the chair of the BPC Finance Committee is the Chair of BPC, Cllr. Henry Merritt.
- .02 **Election of A Vice Chair:** If considered necessary nomination to be received for a vice-chair of the BPC Finance Committee, resolved to approved accordingly.
- .03 **Committee Terms of Reference:** Review draft terms of reference ([Appendix B](#)). Resolve to amend if required and adopt accordingly.

FC.2307.03 FINANCIAL REGULATIONS

Review draft Financial Regulations ([Appendix C](#)): Resolve to amend if required and adopt accordingly.

FC.2307.04 CIL & S106 BALANCES

Balance of these funds, shown in [Appendix D](#), to be NOTED.
Resolve any actions considered necessary.

FC.2307.05 2023-24 BUDGET – Quarter 1 review

Statement of payments & receipts for the period 01.04.23 to 30.06.23 ([Appendix E](#)).
Resolve any actions considered necessary.

END