



BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FINANCE COMMITTEE

HELD 19.00 MONDAY 17TH JULY 2023
AT COMMUNITY CENTRE, SHUTE HILL

FC2307.01 MEETING GOVERNANCE

- .01 **Attendance:** **Committee Members:** Cllrs. Merritt (Chair), Gateshill, Gill, Grimble, & Shaw (5/5).
Apologies: None.
- .02 **Declarations of Interest:** None
- .03 **Order of Business:** No change to agenda.
- .04 **Ratification of Minutes:** Minutes of the meeting of the Parish Council Finance Committee held at Bishopsteignton Community Centre on 09.01.23 were considered. It was proposed and seconded that these be approved as a true and correct record. Agreed unanimously therefore **resolved to approve** and to be signed by the chair.

FC2307.02 COMMITTEE GOVERNANCE:

- .01 **Committee Chair:** It was **NOTED** that the chair of this committee would be the same as the chair of the full Parish Council Cllr. Henry Merritt.
- .02 **Committee Vice Chair:** Nominations were invited. It was proposed and seconded that Cllr. Nicholas Shaw be Vice Chair of the BPC Finance Committee. There were no further nominations. It was agreed unanimously, therefore **RESOLVED**.
- .03 **Committee Terms of Reference:** Members reviewed the draft TOR which had been circulated by the clerk prior to the meeting, for which several amendments were suggested and agreed. It was proposed and seconded that the amended version be adopted for immediate use as the TOR for the BPC Finance Committee. FOR: 4, AGAINST: 1, therefore **RESOLVED**.

FC2307.03 FINANCIAL REGULATIONS:

Members considered the draft document which had been circulated by the clerk prior to the meeting, for which several amendments were suggested and agreed. It was proposed and seconded that the amended version of the BPC Financial Regulations be recommended for adoption by the Full council at its meeting to be held 04.09.23. FOR: 4, AGAINST: 1. Therefore **RESOLVED**. All BPC members to be notified of the new draft version in time for this meeting.

FC2307.04 CIL & S106 BALANCE:

Members reviewed and discussed the balance information which had been circulated by the clerk prior to the meeting. They briefly considered some of the possible uses for these funds for the wellbeing of the parish and agreed this was a task for the Governance & Strategy Committee at its next meeting. Cllr. Shaw asked if either of these funds could be used to provide a budget for a contractor to weed throughout the village, the clerk would ask the District Council for advice on this option. No further actions thought necessary.

FC2307.05 2023-24 BUDGET – Quarter 1.

Members considered the actual payments and receipts breakdown for quarter 1 of the 2023-24 precept budget. Some entries were briefly discussed. The chairman asked for a report showing the remainder of precept budget balance of 2022-23, clerk to prepare this and circulate. No further actions were raised.

MEETING CLOSED BY THE CHAIR AT 19.51

CHAIR:

DATE: