



# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBERS SUMMONS

Issued Tuesday 9 January 2024

Dear Councillor,

Your presence is requested for the Full Council Meeting of Bishopsteignton Parish Council at **19.30 on Monday 15 January 2024** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting in accordance with BPC Standing Order 13. d to h.

Kim Ford - Clerk to the Council

[clerk@bishopsteignton-pc.gov.uk](mailto:clerk@bishopsteignton-pc.gov.uk)

07483 149812

## AGENDA

### OF BISHOPSTEIGNTON PARISH COUNCIL MEETING

TO BE HELD AT 19.30 ON MONDAY 15 JANUARY 2024 AT BISHOPSTEIGNTON COMMUNITY CENTRE

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

#### APPENDIX

<b>2401.01</b>	<b>MEETING GOVERNANCE</b>	
.01	ATTENDANCE & APOLOGIES: for absence, received prior to the meeting, to be noted.	
.02	DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerks response to any request for dispensation (made in writing prior to the meeting).</i>	
.03	ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded ( <i>PART II</i> ). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i>	
.04	RATIFICATION OF MINUTES of the full council meeting held 04.12.23.	App A
<b>2401.02</b>	<b>OFFICIAL REPORTS</b> from:	App B
.01	PCSO. Saul Bunce / PC. Ben Chadwick	
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.	
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.	
<b>2401.03</b>	<b>FINANCE</b>	
.01	PAYMENTS:	
	a. To resolve to retrospectively approve payments made by the Clerk/RFO across the period 07.12.23 to 12.01.24 detailed in 2312-2401 Payment Authorisation.	App C
	b. To resolve to approve payment to be made by the Clerk/RFO on 16.01.24 as detailed in 2401 Payment Authorisation.	App D
.02	FINANCIAL STATEMENTS: To acknowledge statement of BPC financial position at 31.12.23.	App E
.03	APPLICATION FOR BPC GRANT: To consider application received from B.A.G.S.	App F

.04	BPC BUDGET & PRECEPT FOR FINANCIAL YEAR 2024-25: To consider the draft budget & precept recommended by the BPC Finance Committee for full council adoption. Amend if required and resolve to adopt accordingly before submission to Teignbridge District Council by 31.01.24.	<b>App G</b>
<b>2401.04</b>	<b>PLANNING</b> To consider the following new planning applications and agree comments to be sent to Teignbridge District Council as the Local Planning Authority:	
	APP REF: 23/02216/OUT - Iona Teignmouth Road Bishopsteignton TQ14 9PL PROPOSAL: Outline application for new dwelling (all matters reserved) PUBLIC EXP DATE: 08.02.24 PUBLIC COMMENTS: None to date WEBLINK: <a href="https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S5KCD2PZKGV00">https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S5KCD2PZKGV00</a>	
<b>2401.05</b>	<b>BPC STRATEGY &amp; GOVERNANCE</b>	
.01	BPC STRATEGIC PLAN REVIEW SCHEDULE: Consider the draft schedule which shall be within the plan as Appendix A. Amend if required and resolve to adopt accordingly.	<b>App H</b>
.02	BPC STRATEGIC PLAN REVIEW: Consider the review notes provided which shall be included within the plan as Appendix B. Amend if required and resolve to adopt accordingly.	<b>App J</b>
.03	COMMITTEE MEMBERSHIP: It is recommended by the BPC Finance Committee to appoint Cllr. Robbins as a member of the committee. Consider and resolve to approve. NB> For current committee membership, since resignation in December see the list provided.	<b>App K</b>
.04	BPC POLICIES: To review, amend as required and adopt accordingly the following BPC policies/documents: <ul style="list-style-type: none"> <li>• <b>BPC Risk Assessment Schedule (P.014)</b> – improved to replace existing schedule.</li> <li>• <b>BPC Community Infrastructure Levy (CIL) Policy (P.022)</b> – updated for 2024</li> </ul>	<b>App L</b> <b>App M</b>
<b>2401.06</b>	<b>COMMUNITY ENGAGEMENT</b>	
.01	COMMUNITY RECOGNITION AWARDS: Members to consider clerks report for recognition for great contribution and service to the community from individuals and groups. Resolve any actions considered appropriate.	<b>App N</b>
<b>2401.07</b>	<b>CLERKS REPORT</b> A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information.	<b>App O</b>
<b>2401.08</b>	<b>PUBLIC PARTICIPATION</b> A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.	



Kim Ford, Parish Clerk.