



AGENDA

OF BISHOPSTEIGNTON PARISH COUNCIL MEETING

TO BE HELD AT 19.30 ON MONDAY 19 FEBRUARY 2024 AT BISHOPSTEIGNTON COMMUNITY CENTRE

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

APPENDIX

<p>2402.01 .01 .02 .03 .04</p>	<p>MEETING GOVERNANCE ATTENDANCE & APOLOGIES: for absence, received prior to the meeting, to be noted. DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerks response to any request for dispensation (made in writing prior to the meeting).</i> ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i> RATIFICATION OF MINUTES of the full council meeting held 15.01.24.</p>	<p>App A</p>
<p>2402.02 .01 .02 .04</p>	<p>BPC NEW MEMBER CO-OPTION Members to acknowledge the co-options shall be conducted in accordance with the current BPC Co-option Policy. (Ref: P.038 adopted March 2020). Members shall refer to applications received. Giving each applicant the opportunity to speak and for members to ask any questions. Following consideration, co-opt new councillors, vote, and resolve accordingly. New councillors to sign a Declaration of Acceptance of Office before taking their seat to act as a member of BPC with immediate effect.</p>	<p>App B App C</p>
<p>2402.03 .01 .02 .03</p>	<p>OFFICIAL REPORTS from: PCSO. Saul Bunce/PC. Ben Chadwick Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward. Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.</p>	<p>App D</p>
<p>2402.03 .01 .02 .03 .04</p>	<p>FINANCE PAYMENTS: a. Resolve to retrospectively approve payments made by the Clerk/RFO across the period 22.01.24 to 16.02.24 detailed in 2401-02 Payment Authorisation. b. If applicable, resolve to approve payment to be made by the Clerk/RFO on 20.02.24 as detailed in 2402 Payment Authorisation. FINANCIAL STATEMENT: Acknowledge statement of BPC financial position at 31.01.24. APPLICATIONS FOR BPC GRANT: To consider application received: a. B.A.G.S, including additional information as requested at the last full council meeting. b. Bishopsteignton Community Centre, for planters to improve and increase biodiversity. <i>NB. The 2023-24 grant budget has £350 remaining, however both projects fit the remit of climate action projects (balance £3,724 remaining), so the National Lottery Climate Action grant could be used.</i> FUND VIREMENT: Cllr. Head is actively raising funds to meet the cost of recent repairs of the community DAA night landing lighting mast (at Michaels Field). Last year £62.61 was donated to BPC by the late Mr. John Jenner, a former parish councillor, for the purposes of BPC business for the community. It has been suggested this donation be put towards the funds needed. Members to consider and resolve accordingly.</p>	<p>App E App F App G App H App I</p>

2402.04	PLANNING To consider the following new planning applications and agree comments to be sent to Teignbridge District Council as the Local Planning Authority:	
	APP REF: 24/00159/FUL - Michael's Field , Newton Road PROPOSAL: Use of land for stationing of trailer for sale of hot and cold food and drinks PUBLIC EXP DATE: 29.02.24 PUBLIC COMMENTS: None to date WEBLINK: https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S82JK5PZMZU00	
2402.05	BPC GOVERNANCE	
.01	MEETING SCHEDULE 2024-25: Consider the proposed meeting dates for the year ahead. Amend as required and resolve to adopt accordingly.	App J
.02	BUCKINGHAM PALACE GARDEN PARTY 2024: Consider nomination for 2024, resolve accordingly for clerk to submit to DALC by 21.02.24.	App K
.03	BPC POLICIES: To review, amend as required and adopt accordingly the following BPC policies/documents: <ul style="list-style-type: none"> • Internal Control Policy (P.040) – new policy, considered essential to ensure best practice and easy referral than Financial Regs whilst supporting this. • Memorial Assets Policy (P.015) – new policy, to includes trees. • Operation X Bridge Policy (P.026) – amendments highlighted. 	App L App M App N
2402.06	COMMUNITY RECOGNITION AWARDS Consider the clerks report and promotional material. Resolve to adopt, subject to amendments.	App O
2402.07	ASSET MANAGEMENT	
.01	COFFEE VENDOR AT THE LAWNS: Currently Hope Coffee are serving coffee and cakes to the community on Tuesday & Thursdays. The owner has requested an additional day, preferably Saturday mornings. Consider and resolve accordingly.	
.02	VENDOR PITCH MARKING IN CAR PARK: for a while the vendor has struggled to position in the best pitch, due to parked/abandoned vehicles. I would recommend marking the tarmac to identify this pitch. Consider, including a budget, resolve accordingly.	
.03	ST JOHNS CHURCH LOWER GARDEN WALL: No response from the originally appointed Stonemason, to consider possible resolution for further action.	App P
2402.08	CLERKS REPORT: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information.	App Q
2402.09	MEMBERS REPORTS: Opportunity for updates from members relating to meeting/events/training attended, progress of working parties or representation on external bodies.	
2402.10	PUBLIC PARTICIPATION A period of approximately 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.	



Kim Ford, Parish Clerk.