

PUBLIC NOTICE OF THE FULL COUNCIL MEETING

To be held at approximately 19:30
on Tuesday 6 May 2025
At Bishopsteignton Community
Centre, Shute Hill



*As the first tier of local government and being
closest to the people, we have the ability to
influence decisions for the benefit of the
community we serve.*

*In our endeavours we are mindful that we are
entrusted to act in the best interests of the
whole community; our aim being to facilitate
the best value services and facilities for the
Parish of Bishopsteignton.*

MEMBERS SUMMONS

Wednesday 30 April 2025

Your presence is requested for the Full Council meeting of Bishopsteignton Parish Council at approximately **7.30pm on Tuesday 6 May 2025** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

All business conducted in accordance with the latest Bishopsteignton Parish Council's Standing Orders.

Members of the public are welcome to attend.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

Of Bishopsteignton Parish Council business to be transacted.

<p>2505.01 .01 .02 .03 .04</p>	<p>MEETING GOVERNANCE ATTENDANCE & APOLOGIES: for absence, received prior to the meeting, to be noted. DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. And, if required, Clerks response to any request for dispensation made in writing prior to the meeting. ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with the press & public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102 and BPC Standing Order 10xii.</i> RATIFICATION OF MINUTES of the full council meeting held 03.03.25, Parts I & II.</p>	<p>APPS A</p>
<p>2505.02 .01</p>	<p>PLANNING: To consider the following revised planning applications and agree consultation response to be sent to Teignbridge District Council as the Local Planning Authority: APP REF: 25/00027/FUL - Land At Ngr 291086 73950 Radway Street Bishopsteignton TQ14 9SS PROPOSAL: Demolition of existing sheds and erection of one self-build dwelling PUBLIC EXP DATE: 15.05.25 – extended due to revised plans WEBLINK: https://publicaccess.teignbridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SPQ1CWPZJL200</p>	
<p>2505.03</p>	<p>CO-OPTION TO FILL VACANCY FOR A BISHOPSTEIGNTON PARISH COUNCILLOR: Member to consider applications received which were circulated prior to the meeting. To be resolved to co-opt a new member to BPC.</p>	
<p>2505.04 .01 .02 .03</p>	<p>OFFICIAL REPORTS from: Police - PCSO. Saul Bunce. Teignbridge District Councillor for Bishopsteignton Ward - Cllr. Andrew MacGregor. Devon County Councillor for Kingsteignton & Teign Estuary Division. If available, following the local election to be held 01.05.25.</p>	<p>B</p>

2505.05	FINANCE	
.01	PAYMENTS: Resolve to retrospectively approve payments made by the Clerk/RFO across the periods: <ul style="list-style-type: none"> a. 01.03.25 to 31.03.25 detailed in 25.03 Payment Authorisation. b. 01.04.25 to 30.04.25 detailed in 25.04 Payment Authorisation. 	C D
.02	FINANCIAL STATEMENTS: Acknowledge statement of BPC financial position at 31.03.25 & 30.04.25	E & F
.03	BPC ANNUAL ACCOUNTS & ANNUAL GOVERNANCE ACCOUNTING REPORT (AGAR): <ul style="list-style-type: none"> a. Acknowledge and ratify as a true and correct record BPC 2024/25 accounts as provided. b. Acknowledge receipt of the Annual Internal Audit report 2024/25 (page 3 of 6 of the AGAR) following the independent internal audit conducted by Lee Accounting SW Ltd. c. Acknowledge and ratify as a true and correct record the Annual Governance Statement 2024/25 (page 4 of 6) section 1 of the AGAR. Chair to sign accordingly. d. Acknowledge and ratify as a true and correct record the Accounting Statement 2024/25 (page 5 of 6) section 2 of the AGAR. Chair to sign accordingly. 	G H I J
.04	BPC GRANT GIVING Q1 25-26: Consider the applications received (total of 3), resolve to award grants accordingly.	K
2505.06	COUNCIL STRATEGY & GOVERNANCE	
.01	POLICIES: To review, amend if required and adopt accordingly the following relevant policies: <ul style="list-style-type: none"> a. Risk Management Policy (P.039 minor clerical updates) b. Internal Controls Policy (P.040 minor clerical updates) c. Training & Development Policy (P.025, new, based on NALC recommended template) d. Scheme of Delegation (P.011 minor clerical updates) 	L.a L.b L.c L.d
.02	COMMUNITY AWARDS: Members to review the process for the future as illustrated by the clerk report. Resolve future action accordingly.	M
2505.07	ASSET MANAGEMENT	
.01	TREE WORKS: Members to consider three quotes (shared prior to the meeting) sought to carry out the necessary tree works as recommended in the report of the survey carried out in January 2025. Resolve to appoint preferred contractor accordingly.	N
.02	MUGA PLAYING SURFACE: Members to consider the quotes (shared prior to the meeting) sought to provide pricing for a) remark the lines of two tennis courts; and b) paint the full 2 tennis courts and surrounding area. Resolve any action considered appropriate and the preferred contractor to be appointment.	O
2505.08	CLIMATE ACTION	
	Members to consider the residents proposal regarding support to establish a CIC to drive ecological and climate-based initiatives. Approve any actions considered necessary, including possible membership of the new committee.	P
2505.09	CLERKS REPORT	
	A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information.	Q
2505.10	MEMBERS REPORTS	
	Opportunity for updates from members relating to meeting/events/training attended, progress of working parties, or representation on external bodies. <ul style="list-style-type: none"> a. Proposal of Devon EV Charging station installations – Cllr. Robbins 	R
2505.11	PUBLIC PARTICIPATION	
	A period of approximately 5 minutes will be permitted for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.	