



BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FINANCE COMMITTEE

HELD 19.00 MONDAY 4 JANUARY 2024
AT COMMUNITY CENTRE, SHUTE HILL

FC2401.01 MEETING GOVERNANCE

- .01 **Attendance:** **Committee Members:** Cllrs. Merritt (Chair), Gateshill, Gill, & Grimbles, (4/4).
Non-member: Cllr. Hanafin
Clerk: K. Ford
- Apologies:** None.
- .02 **Declarations of Interest:** None
- .03 **Order of Business:** No change to agenda.
- .04 **Ratification of Minutes:** Minutes of the meeting of the Parish Council Finance Committee held at Bishopsteignton Community Centre on 27.11.23 were considered. It was proposed and seconded that these be approved as a true and correct record. Agreed unanimously therefore **resolved to approve** and to be signed by the chair.

FC2401.02 COMMITTEE GOVERNANCE:

- .01 **MEMBERSHIP:** Since the resignation of N. Shaw this committee is short of members. A quorate can still be reached but it is preferable that discussion of matters with a financial implication are discussed by a larger group for recommendations to full council to have a broader bearing. The Chairman has discussed this opportunity with Cllr. Robbins who is willing to join the BPC Finance Committee.
It was proposed and seconded, that this committee recommend to the full council at its meeting to be held 15.01.24 the Cllr. Robbins become a member of the BPC Finance Committee, with immediate effect. Unanimously agreed and therefore **RESOLVED**.
- .02 **COMMUNITY INFRASTRUCTURE LEVY POLICY:** Members reviewed and briefly discussed the draft policy which now includes in appendix 1 a table of options for the allocation of CIL.
It was proposed and seconded, that this committee recommend to the full council at its meeting to be held 15.01.24 that this policy be adopted for immediate reference. Unanimously agreed, therefore **RESOLVED**.
- .03 **BPC INVESTMENT STRATEGY:** Further to the adoption of a relevant policy the council shall investigate options for investments, with CCLA and others. Clerk to report back in due course.

FC2401.03 2024-25 BUDGET & PRECEPT

Members thoroughly scrutinised the draft budget for 2024-25, as created by the clerk using current costs and predicted expenses across the next financial year; giving a precept to be claimed from TDC by 31.01.24. Several items were adjusted to give a final proposal to be recommended to the full council at its meeting to be held 15.01.24. Adjustments included the addition of £3,410 for the emptying of waste bins at the Lawns, a new expense for the Parish, and £2,350 for regular weeding throughout the parish, again a new cost for the parish as weeding is no longer carried out by Devon County Council. Members considered the addition of an amount to provide Christmas lights/trail through Fore Street but this would have quite an impact on the precept claim, from around a 17% to a 22% increase, so it was left out for 2024-25.

It was proposed and seconded, to recommend that BPC work to a budget of £86,396, following an adjustment created by a charge to the burial account, the amount required as a precept is £81,986. This is an increase of £11,977 or 17.11% on the precept claimed for current financial year 2023-24. This proposal was unanimously agreed and therefore **RESOLVED**

MEETING CLOSED BY THE CHAIR AT 20.23

CHAIR:

DATE: