



BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

ASSET MANAGEMENT COMMITTEE
HELD 15.00 WEDNESDAY 14 AUGUST 2024
AT COMMUNITY CENTRE, SHUTE HILL

AMC2408.01 MEETING GOVERNANCE

- .01 **Attendance:** **Members:** Cllrs. Gateshill, Gill, Grimble, Head, Merritt & Robbins (6/6)
Others: Clerk: Mrs. K. Ford.
- Apologies:** None
- .02 **Declarations of Interest:** None
- .03 **Order of Business:** No change to agenda
- .04 **Ratification of Minutes:** It was proposed, seconded, unanimously agreed therefore **RESOLVED** to adopt the minutes as a true and correct record of the AMC meeting held 10.06.24. *Available to download from the BPC website.*

AMC2408.02 CHANGES TO COCKHAVEN JUNCTION

Members discussed this area, having received complaints and comments from residents that it looks untidy and isn't appropriate for the main entrance to the village. The clerk reported plants were due to be added but Kate is waiting for more suitable weather as it is not easy to water in this location.

Cllr. Head reported the green compost bin is being misused and she has emptied rubbish from it.

It was proposed and seconded that the area is cleared of all weeds, and detritus from dead plants; three quotes to be sought for this work. Once cleared the area should be filled with larger shrubs and structural flowering plants to create a more formal garden look considered appropriate for this location; similar to the look at Wallis Grove and Radway Hill. Agreed unanimously therefore **RESOLVED**. The clerk to liaise with contractors for quotes and future works.

AMC2408.03 CAR PARK BARRIERS AT THE LAWNS

Members considered the installation following concerns from some residents regarding the opportunity for travelling communities to settle within the car park for a period. Whilst the concern was understood it was felt the installation of a barrier may be a hindrance to other users of the Lawns particularly maintenance crew. Cllr. Gill suggested a subscription service recommended by PCSO. Bunce which could remove trespassers in a very short turn around removing the worry and inconvenience should travellers arrive.

It was proposed and seconded that at this time no further action shall be taken regarding a barrier. And that the council should investigate to costs and terms of the subscription removal service. Agreed unanimously therefore **RESOLVED**.

The clerk to liaise with PCSO. Bunce and present costs to the council at a future meeting.

AMC2408.04 VARIOUS EQUIPMENT/SIGNAGE AT THE LAWNS

- .01 **Wobbly Horse in the playground:** The clerk reported issues with the safety surfacing below the wobbly horse. The horse itself was in good condition although could do with redecoration/painting. It was established most playground suppliers will not lay wet pour around an existing piece of equipment, they will only supply the new surfacing with new equipment. Only quote was sought for this option, but the council will realistically be looking to spend in the region of £8-10k. As new equipment was installed at both playgrounds in 2023 it was felt to purchase more so soon is not appropriate.

The clerk reported an arranged site meeting with a surface supplier who is prepared to lay new wet pour. This visit will provide a quote for future consideration. Cllr. Gateshill reminded that there are other patches within the playground which need attention, quote should include all. He felt new wet pour at the site is likely to be too expensive and that patch repairs should be considered.

It was proposed and seconded that new equipment is not required at this time, quote to be sought for wet pour surfacing and patch repairs where required and these to be considered at a future meeting. Agreed unanimously therefore **RESOLVED**. The clerk to organise quotes for new surfacing and/or repairs, and redecoration of the horse.

CHAIR:

DATE:

- .02 **Picnic Benches:** The clerk and Cllr. Gateshill explained the problem with the poor condition of three wooden picnic benches at The Lawns. It was felt these popular features will need replacing in due course, with the low maintenance recycled plastic variety in accordance with the Memorial Assets policy. It was suggested a poster and Facebook posts be created and shared to promote the opportunity to purchase these in memory, or not, for installation at The Lawns. Agreed unanimously. The clerk to action this and report back at a future meeting.
- .03 **Football Goals in the MUGA:** possible replacements for the removed broken football goalposts, approximately three months ago, was discussed. Other than a campaign/petition on Facebook, no other requests had been received for new goalposts. The resident who instigated the campaign has been contacted to suggest they provide details of their preferences, fundraising ideas and opportunities and inviting them to engage with the parish council on a future project. No response has been received therefore no action to be taken at this time.
- .04 **Tennis Court Access:** Still ongoing due to delayed responses from other organisations. Still unsure if there will be a solution possible with the current gate set up. Liaising with a company who have installed locks with code entry at courts in Bakers Park & Forde Park, for Teignbridge District Council. They require photographs and measurements to be able to explain our options and provide a quote. Cllr. Gateshill offered to gather this information. The clerk to submit once provided.
- .05 **Lawns Car Park Signage:** The concern from a resident was discussed. It was agreed that the vegetation should be cleared making the original sign visible and that a second sign should be ordered and displayed. The important message being No Overnight Parking, although as highlighted by Cllr. Robbins it is near-impossible for BPC to enforce this. The above was proposed, seconded, and unanimously agreed, therefore RESOLVED. The clerk to organise vegetation clearance and new signage.
- .06 **Hope Coffee Van at The Lawns:** The clerk reported communication has been received from John & Becs, proprietors of the Hope Coffee van advising they will no longer be serving at The Lawns. Their last visit will be 22.08.24. This update was NOTED by members.

AMC2408.05 OVERGROWN VEGETATION THROUGHOUT THE VILLAGE

The clerk provided an update that John Hingston has started vegetation clearance on both Shute Hill and Fore Street. He has removed some of the larger weeds by hand and has sprayed weed killer on the remainder which he will tend to next week to remove the debris. He had asked 'where next?' members to consider and report to the clerk anywhere requiring attention.

Cllr. Head requested that the flowering shrub on the steps past the War Memorial, on the way to the surgery/Methodist church could be pruned back as it is blocking access. The clerk will arrange for John to do this also.

AMC2408.06 ST JOHNS CHURCHYARD MEMORIAL INSPECTION RESULTS & REPAIRS:

The work required and quote was discussed. The clerk reported a second quote had been requested but not yet received. It was felt that it should be the responsibility of families of the deceased to maintain and repair monuments and the council should not bear this cost. Our duty is to make safe only, not restore.

It was proposed and seconded that failed monuments should be laid flat where possible, rather than high costs for repairs. Clerk to get quotes for laying flat the 4 failed stones and one amber, recommended to be laid flat too.

AMC2408.07 OFFICIAL OPENING OF THE LAWNS PLAYGROUND

The clerk reminded members about this event, Tuesday 20 August, 12 til 2pm, and requested help with erecting the gazebo. The clerk to collect the gazebo and Cllrs. Merritt and Gateshill will meet at The Lawns at 11.15.

The new playground welcome signs had been delivered, Cllr. Gateshill kindly offered to remove the old signs and assemble the new.

Furthermore, the uneven ground inside the gate to the Cockhaven Close playground needs levelling after emergency works by SWW. Cllr. Gateshill kindly offered to resolve this issue.

MEETING CLOSED BY THE CHAIR AT 16.20

CHAIR:

DATE: