



# BISHOPSTEIGNTON PARISH COUNCIL

**DRAFT v1 MINUTES**

ASSET MANAGEMENT COMMITTEE

Held at 19:15 on Monday 3 February 2025

At Bishopsteignton Community Centre, Shute Hill

## AMC2502.01 MEETING GOVERNANCE

- .01 **Attendance:** **Members:** Cllrs. Dixon, Gateshill, Gill, Grimble, Head, Merritt & Robbins (7/7)  
**Others:** Clerk: Mrs. K. Ford & 1 member of the public
- Apologies:** None
- .02 **Declarations of Interest:** None
- .03 **Order of Business:** No change to agenda
- .04 **Ratification of Minutes:** It was proposed, seconded, unanimously agreed therefore **RESOLVED** to adopt the minutes as a true and correct record of the AMC meeting held 23.10.24 and the notes of the condition assessment of the MUGA, which took place on 09.01.25. *Available to download from the BPC website.*

## AMC2502.02 MUGA AT THE LAWNS

Following a grant funding proposal from the LTA members considered the following matters:

- **The opportunity to install new smart gates to improve locking and controlled access to the two tennis courts.**  
It was unlikely the grant would cover the full amount of installation to replace the current gates any additional cost would need to be covered by BPC. Furthermore, the grant is supplied with the condition to enrol to an external maintenance programme at £400 per annum. It is also thought the LTA would expect and possibly insist on improved conditions of the facility including fencing, nets and surfacing which will all be additional expense. However, there is no guarantee of increased usage of the courts for tennis and the locked gates will restrict access for the community and this may be considered a negative approach.  
It was agreed the current condition and the way the area is managed was not ideal, that change is needed including increased maintenance and promotion. The clerk is to liaise with the TDC Community Infrastructure Levy (CIL) officer to ask if CIL funds might be used for this.
- **Separating the two tennis courts from the multi-play area with its own entrance not to be locked.**  
This proposal would ensure constant access to a games area for the community, albeit only a third of the MUGA. However, it was agreed the additional fencing would be too costly as well as the need for a new pathway. This would also restrict club user who hire the area as a whole space, e.g. Rugby training.
- **The MUGA as a home for the proposed Scout & Community Hub.**  
If the opportunity for a building on the Lawns is granted by TDC on the open ground will remain the preference however if this was not an option but the MUGA was it would be acceptable to BPC in principle but considered further.  
It was proposed by Cllr. Merritt, seconded by Cllr. Head, that
  - the LTA offer be rejected, with thanks.
  - BPC maintain and promote use of the MUGA to the best of its abilities within the available budget.
  - At this time BPC will not separate the courts within the exterior fencing
  - Using the MUGA as a home for a new building is still an acceptable option, subject to TDC approval and financial implications.

## AMC2502.03 BENCH AT ROWDEN CROSS

Members considered the application from a parishioner for a new memorial bench at Rowden Cross where the existing seat is in a poor condition and is not currently a memorial. It was agreed the proposed model was too urban for this particularly rural setting and another design and colour would be preferable.

It was proposed and seconded to agree in principle to the replacement with a new memorial bench however members have asked the family to reconsider the design and colour. Unanimously agreed, therefore **RESOLVED**. Clerk to liaise with the donor.

## AMC2502.04 GAS BEACON

Members were asked to consider the purchase of a gas beacon particularly for the upcoming celebrations for the 80<sup>th</sup> Anniversary of VE Day, and any future opportunities. This was considered and the environmental impact of either option was compared, ie. to retain and reuse the existing metal basket beacon burning wood.

**CHAIR:**

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It was proposed and seconded not to purchase a new beacon, to use the existing method. Unanimously agreed therefore RESOLVED.

**AMC2502.05 COMMUNITY GROUP BUYING – STRULCH**

BPC need to order more Strulch, a garden mulch made from mineralised wheat straw for organic gardening. We have previously used at the Rose Garden in the Parish Cemetery, and it can also be used at the Cockhaven junction garden. It is greatly more cost effective to buy this in bulk. Members were asked if this product could be offered to the gardening and allotment community within the village to enable a cost-effective community group buying scheme.

This was agreed unanimously and therefore RESOLVED. Clerk to check the vat implications of community group buying before promotion of the opportunity.

**AMC2502.06 RECENT SURFACING WORK AT THE LAWNS PLAYGROUND**

Members were asked to approve the work recently complete, allowing the clerk to settle the contractors outstanding invoice. The clerk thanks Cllr Dixon for attending and sharing photos of the work. All agreed the job met expectations and the invoice could be paid.

**MEETING CLOSED BY THE CHAIR AT 20:00**

**CHAIR:**

**DATE:**