

PUBLIC NOTICE OF THE FULL COUNCIL MEETING

To be held at 19:30 on
Monday 3 November 2025
At Bishopsteignton Community
Centre, Shute Hill



*As the first tier of local government and being
closest to the people, we have the ability to
influence decisions for the benefit of the
community we serve.*

*In our endeavours we are mindful that we are
entrusted to act in the best interests of the
whole community; our aim being to facilitate
the best value services and facilities for the
Parish of Bishopsteignton.*

MEMBERS SUMMONS

Tuesday 28 October 2025

Your presence is requested at the Full Council meeting of Bishopsteignton Parish Council at approximately **7.30pm on Monday 3 November 2025** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

All business conducted in accordance with Bishopsteignton Parish Council's Standing Orders Adopted May 2025.

Members of the public are welcome to attend.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

Of Bishopsteignton Parish Council business to be transacted.

2511.01	MEETING GOVERNANCE	APPS
.01	ATTENDANCE & APOLOGIES: for absence, received prior to the meeting, to be noted.	
.02	DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. And, if required, Clerks response to any request for dispensation made in writing prior to the meeting.	
.03	ORDER OF BUSINESS: Consider possible reorder of the agenda items listed below and if any should be discussed with the press & public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102 and BPC Standing Order 10xii.</i>	
.04	RATIFICATION OF MINUTES of the full council meeting, held 01.09.25.	A
2511.02	OFFICIAL REPORTS from:	B
.01	PCSO. Saul Bunce.	
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.	
.03	Cllr. T. Dempster - Devon County Councillor for Kingsteignton & Teign Estuary Division.	
2511.03	FINANCE	
.01	PAYMENTS: Resolve to retrospectively approve payments made by the Clerk/RFO across the period 01.09.25 to 31.11.25 detailed in 25.09-10 Payment Authorisation.	C
.02	FINANCIAL STATEMENTS:	
	a. Acknowledge statement of BPC financial position at 30.09.25	D
	b. Acknowledge statement of BPC financial position at 31.10.25 (if available)	E
	c. Q2 budget statement on 30.09.25 (if available)	F
.03	BPC GRANT AWARDING: Council to consider applications from community organisations looking for funding for local causes. See appendix for details.	G

2511.04	COUNCIL STRATEGY & GOVERNANCE	
.01	POLICIES: To review, amend if required and adopt accordingly the following relevant policies: a. IT Policy (P.045, new): Essential to meet the new assertion 10 in the Annual Governance & Accountability Return for 2025-26 audits. b. Complaints Procedure Policy (P. 003, updated) c. Reserves Policy (P.008, updated)	H.1 H.2 H.3
.02	FULL COUNCIL MEETING DATES: Consider schedule of meetings dates for 2026-27, as circulated. Consider if a meeting to be held in Luton is necessary.	I
.03	CORRESPONDENCE REGARDING WORKING CHANGES TO PRACTICES: Consider correspondence from the clerk to BPC as the corporate body employer. Consider proposed changes to working practice in line with BPC Menopause policy (attached for reference).	J K
2511.05	CLIMATE IMPACT ACTION	
.01	PESTICIDE FREE PARISH PROPOSAL: Consider the proposal presented by the CIA Committee and Parish Wildlife Wardens including a brief presentation from Green Spaces officer for Newton Abbot Town Council.	L
.02	EV CHARGING PROPOSAL: Consider the proposal papers presented from a parishioner.	M
2511.06	CLERKS REPORT	
	A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information.	N
2511.07	MEMBERS REPORTS	
	Opportunity for updates from members relating to meeting/events/training attended, progress of working parties, or representation on external bodies.	
2511.10	PUBLIC PARTICIPATION	
	A period of approximately 5 minutes will be permitted for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.	