

PUBLIC NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL



As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

To be held at 19:00 on
Tuesday 5 May 2026 at
Bishopsteignton Community
Centre, Shute Hill

MEMBERS SUMMONS

Issued Tuesday 28 April 2026

Your presence is requested for the Annual Meeting of Bishopsteignton Parish Council at **7.00pm on Tuesday 5 May 2026** at Bishopsteignton Community Centre, Shute Hill. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Members of the public are welcome to attend.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

Of Annual Bishopsteignton Parish Council business to be transacted.

AM26.01	ANNUAL ELECTION OF BPC CHAIR:	APP
.01	Nominations and acceptance for Chair of BPC for the forthcoming year.	
.02	The duly elected Chair shall sign a Declaration of Acceptance of Office for this role before taking their seat as Chair of the council with immediate effect.	
AM26.02	ELECTION OF BPC VICE CHAIR:	
	Nominations & acceptance for Vice Chair for BPC for the forthcoming year.	
AM26.03	MEETING GOVERNANCE:	
.01	ATTENDANCE & APOLOGIES: for absence received prior to the meeting, to be noted.	
.02	DECLARATION OF INTERESTS: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerks response to any request for dispensation (made in writing prior to the meeting).</i>	
AM26.04	BPC COMMITTEES, WORKING PARTIES & REPRESENTATIVES:	A
	Approval of nominations of members to the following BPC Committees & Working parties and representation by a member at the following external bodies. (See appendix for current memberships and representatives).	
	COMMITTEES:	
	<ul style="list-style-type: none"> • Asset Management • Finance • Planning • Strategy & Governance • Climate Impact Action (CIA) • BERT 	

	BPC REPRESENTATION:	
	<ul style="list-style-type: none"> • Police/Councillor Advocate • Community Centre/Village Hall • St Johns Church Fabric Committee • TET working party • Devon Highways Liaison Group • Remembrance working party • Teignmouth Harbour Consultancy Group • Bishopsteignton Royal British Legion 	
AM26.05	COUNCIL GOVERNANCE: See clerks report	B
.01	To review & adopt the current BPC Standing Orders P.001 (no changes)	B.1
.02	To acknowledge & re-adopt the Councillor Code of Conduct P.002 (no changes)	B.2
.03	To review & adopt the updated BPC Financial Regulations P.012. (no changes)	B.3
.04	To review & adopt the updated BPC Risk Management Schedule P.014 (no changes)	B.4
AM26.06	SCHEDULE OF REGULAR PAYMENTS	
	Members to consider the schedule provided. Resolved approval accordingly. To be signed by the meeting chair. Changes marked in red.	C